

Memorandum of Understanding

Teacher Workshop Days

For the 2004-2005, 2005-2006, and 2006-2007 school years, a minimum of two (2) days of the school district scheduled staff development days as approved by the Board of Education will be allotted for teachers' workshop time. This teacher workshop time may be used for activities such as:

- ☞ Lesson plans
- ☞ Team meetings
- ☞ Room setup
- ☞ Report cards
- ☞ Record-keeping
- ☞ Conference Preparation

The actual days set aside as teacher workshop days will be determined by the District Staff Development Committee.

Every effort will be made by the Calendar Committee to combine ½ teacher workshop time with ½ building or District inservice time and place this day near the end of each trimester.

The SCEA and the District encourage attendance at the Education Minnesota Professional Conference scheduled each October. As such, no District activities that would interfere with attendance at the conference will be scheduled.

For the District:

For the SCEA:

Date:

Date: